

Board of Directors

April 9, 2019
General Session Minutes

GENERAL BOARD MEETING

Date: April 9, 2019
Start Time: 6:00PM
End Time: 7:15M
Location: Shore Educational Collaborative Board Room

ATTENDEES

<u>Board of Directors</u>	<u>Shore Educational Collaborative</u>
Mr. Ela, Everett	Ms. Jacquelyn Clark, Executive Director
Ms. Beardsley, Malden	Mr. Robert Alconada, Assistant Executive Director
Mr. Ruseau, Medford	Mr. Sacco, Treasurer
Ms. Rizzo, Revere	Ms. Barbara Galatis, Clerk
Ms. Normand, Somerville	
Mr. Capobianco, Winthrop	
Mr. Greenspan, Counsel	

AGENDA

The agenda for the meeting is as follows:

<i>I.</i>	<i>Call to Order</i>
	The meeting was called to order at 6:00 p.m. by Mr. Ela
	Roll call was taken by Ms. Galatis. There was a quorum present.
<i>II</i>	<i>Review and Approve March 12, 2019 minutes</i>
	Ms. Rizzo made the motion to accept the minutes from the meeting held on March 12, 2019, Ms. Normand seconded the motion. The vote was unanimous.
<i>III</i>	<i>Public Comment</i>
A	Information presented by the LEA Professional Negotiation Team Ms. Matheson president of the Professional Union addressed the Board of Directors regarding the their group's outstanding issues to be resolved so that all can agree on a new CBA.

IV <i>Finance and Operations</i>																																	
A	<p>Treasurer's Report Mr. Sacco reviewed the balance sheet and other financial documents with the Board. He informed the Board that Shore is in a solid financial position at this time.</p>																																
B	<p>Warrant Approval Mr. Sacco presented the March warrants for the Board's consideration.</p> <p>March 2019</p> <table border="1"> <thead> <tr> <th>DATE</th> <th>WARRANT #</th> <th>TYPE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>3/1/2019</td> <td>19-50</td> <td>Payroll</td> <td>\$154,197.50</td> </tr> <tr> <td>3/15/2019</td> <td>19-51</td> <td>Payroll</td> <td>\$186,124.37</td> </tr> <tr> <td>3/15/2019</td> <td>19-52</td> <td>Accounts Payable</td> <td>\$434,933.19</td> </tr> <tr> <td>3/15/2019</td> <td>19-53</td> <td>Payroll</td> <td>\$157,266.32</td> </tr> <tr> <td>3/29/2019</td> <td>19-54</td> <td>Payroll</td> <td>\$182,119.62</td> </tr> <tr> <td>3/29/2019</td> <td>19-55</td> <td>Accounts Payable</td> <td>\$372,996.38</td> </tr> <tr> <td>3/29/2019</td> <td>19-56</td> <td>Payroll</td> <td>\$159,329.66</td> </tr> </tbody> </table>	DATE	WARRANT #	TYPE	AMOUNT	3/1/2019	19-50	Payroll	\$154,197.50	3/15/2019	19-51	Payroll	\$186,124.37	3/15/2019	19-52	Accounts Payable	\$434,933.19	3/15/2019	19-53	Payroll	\$157,266.32	3/29/2019	19-54	Payroll	\$182,119.62	3/29/2019	19-55	Accounts Payable	\$372,996.38	3/29/2019	19-56	Payroll	\$159,329.66
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	<p>Ms. Normand made the motion to accept the March warrants as presented, Mr. Ruseau seconded the motion. The vote was unanimous.</p>																																
C	<p>FY 2020 Draft Budget Presentation Mr. Alconada presented the Board with a draft of the FY20 budget. Mr. Alconada indicated that budget meetings have been scheduled with Program Leaders as they make adjustments to the budget. Mr. Alconada asked the Board to consider and vote on an increase tuition in order to continue with the budget construction.</p> <p>Ms. Rizzo made the motion to increase tuition by 3% for programs 305, 315, 405, 308 and 405, as well as increasing the 105 program by 6%. Ms. Beardsley seconded the motion. The vote was unanimous.</p>																																

V. <i>Executive Director Report & Discussion Items</i>	
A.	<p>Enrollment Ms. Clark informed the Board that Student Services has 191 students and that Adult Services has 357 clients.</p>
B	<p>Proposals in Response to RFR's submitted by Shore in March Ms. Clark informed the Board that every 10 years the Department of Developmental Services (DDS) issues RFR's for all of its existing and new services. Shore submitted proposals to continue to provide all of its current adult services contracts: Community Based Day, Employment, Day Habilitation, and Day Hab Supplemental Support Services.</p>

	In addition Ms. Clark and Dr. Meagher (Shore’s Transition Services Coordinator) submitted a proposal in response to a Mass Rehab Commission RFR to provide Pre-Employment Transition Services to students with disabilities between the ages of 14 and 22.
C	<p>Status of Crescent Ave and Revere Beach parkway Projects</p> <p>Ms. Clark informed the Board that demo has begun on the Crescent Ave project, however no building permit has yet been issued (only a demo permit). Ms. Clark informed the Board that construction of the new adult program and admin office space will take about 16 weeks. Ms. Clark indicated that the new building will allow Shore to increase the Adult Program in Chelsea from 100 clients to 150 clients. She informed them that Shore is simultaneously working with architects on changes that will be happening to 100 Revere Beach Parkway. Ms. Clark informed the Board that Shore currently has 28 classrooms and will be increasing that to 40 classrooms. This will increase capacity for all programs and students at Shore.</p>
D.	<p>Quarterly Reports</p> <p>Ms. Clark presented the Board with both the 2nd and 3rd Quarter reports for Board members to share with their School Committee as they so wish.</p>

V. Personnel													
A.	<p>Approve Hires and Terminations</p> <p>Ms. Clark presented the Hires and Terminations Report to the Board. Ms. Rizzo made the motion to accept the report as presented, Mr. Ruseau seconded the motion. The vote was unanimous.</p>												
B.	<p>Executive Session: CBA Mediation with Professional Unit</p> <p>Mr. Ruseau made the motion to enter executive session for the purpose of discussing the Professional contract negotiations. Mr. Hernandez seconded the motion.</p> <p>Roll call vote:</p> <table> <tr> <td>Everett</td> <td>Yes</td> </tr> <tr> <td>Malden</td> <td>Yes</td> </tr> <tr> <td>Medford</td> <td>Yes</td> </tr> <tr> <td>Revere</td> <td>Yes</td> </tr> <tr> <td>Somerville</td> <td>Yes</td> </tr> <tr> <td>Winthrop</td> <td>Yes</td> </tr> </table> <p>The vote was unanimous.</p>	Everett	Yes	Malden	Yes	Medford	Yes	Revere	Yes	Somerville	Yes	Winthrop	Yes
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VII. Adjournment	
	<p>Mr. Capobianco made the motion to adjourn the meeting, Ms. Rizzo seconded the motion. The vote was unanimous.</p> <p>Meeting adjourned at 7:15.</p>