

Board of Directors

January 14, 2014
General Session Minutes

GENERAL BOARD MEETING

Date: January 14, 2014
Start Time: 6:00 PM
End Time: 7:30 PM
Location: Shore Educational Collaborative Board Room

ATTENDEES

<u>Board of Directors</u>	<u>Shore Educational Collaborative</u>
Mr. Klauder, Chelsea	Ms. Jacquelyn Clark, Executive Director
Mr. Ela, Everett	Mr. Robert Alconada, Assistant Executive Director
Mr. Silverman, Malden	Ms. Barbara Galatis, Clerk
Ms. Cugno, Medford	Mr. Joseph Sacco, Treasurer
Ms. Wood-Pruitt, Revere	
Ms. Sharkey, Winthrop	

AGENDA

The agenda for the meeting is as follows:

I.	<i>Call to Order</i>
	Meeting was called to order at 6:00 PM by Mr. Ela
	Roll call taken by Ms. Galatis.

II.	<i>Review and Approve December 10, 2013 minutes</i>
	Ms. Pruitt made the motion to accept the minutes from the meeting held December 10, 2013. Ms. Sharkey seconded the motion. Vote was unanimous.

III.	<i>Treasurer's Report</i>
A	Monthly Report Mr. Sacco reviewed the financial reports with the Board of Directors and indicated that the monthly reserves continue to be paid down. Mr. Sacco also indicated that Shore is in a better financial state than the same time last year.

	<p>B. Warrant Approval The warrants for December were presented and are as follows:</p> <p style="text-align: center;">WARRANTS <u>December 2013</u></p> <table border="1" data-bbox="363 421 1460 824"> <thead> <tr> <th>DATE</th> <th>WARRANT #</th> <th>TYPE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>12/13/2013</td> <td>14-32</td> <td>Payroll</td> <td>\$118,490.15</td> </tr> <tr> <td>12/13/2013</td> <td>14-33</td> <td>Accounts Payable</td> <td>\$267,818.51</td> </tr> <tr> <td>12/13/2013</td> <td>14-34</td> <td>Payroll</td> <td>\$156,287.30</td> </tr> <tr> <td>12/20/2013</td> <td>14-35</td> <td>Payroll</td> <td>\$119,611.83</td> </tr> <tr> <td>12/27/2014</td> <td>14-36</td> <td>Accounts Payable</td> <td>\$456,532.23</td> </tr> <tr> <td>12/27/2013</td> <td>14-37</td> <td>Payroll</td> <td>\$154,621.88</td> </tr> </tbody> </table> <p>Mr. Klauder made the motion to accept the December warrants as presented, Ms. Pruitt seconded the motion. Vote was unanimous.</p>	DATE	WARRANT #	TYPE	AMOUNT	12/13/2013	14-32	Payroll	\$118,490.15	12/13/2013	14-33	Accounts Payable	\$267,818.51	12/13/2013	14-34	Payroll	\$156,287.30	12/20/2013	14-35	Payroll	\$119,611.83	12/27/2014	14-36	Accounts Payable	\$456,532.23	12/27/2013	14-37	Payroll	\$154,621.88
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	<p>IV. Finance Report</p> <p>A. Budget vs. Actual Mr. Alconada presented the Board with the Budget vs. Actual report as of December 31, 2013. Mr. Alconada indicated that as of January 1, 2014 the unemployment insurance has increased by 16%, which will be reflected on the future reports. He explained that that due to the increased medical needs of the students, the medical supplies are high this year than previous years and will need be adjusted when budgeting for FY15.</p>
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	<p>V. Executive Director Report</p> <p>A. Services Enrollment Ms. Clark informed the Board that Student Services currently has 171students. Of those 171 students, 5 are currently in the 45 day program, 2 have completed the program and are now enrolled as full time students and 2 did not complete the program. The Adult Division currently has 355 clients. with Chelsea being at capacity and waitlisting referrals.</p> <p>B. Annual Report Ms. Clark handed out hard copies of the Annual Report. She informed the Board of Directors that hard copies have been sent to the DESE, Superintendents, and School Committee Chairs. The report is also available on the Shore Educational Collaborative’s website and available upon request.</p> <p>C. Collaborative Agreement Ms. Clark informed the Board that on December 20, the DESE requested additional revisions to the articles of agreement that were last submitted to the Dept on November 7. Ms. Clark indicated that she and Mr. Greenspan will continue working diligently to make the requested changes and re-submit the agreement to the DESE. Once the Agreement is approved by the DESE it will then need to go to all the member School Committees for votes of approval.</p>
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	D.	<p>Shore Shares</p> <p>Ms. Clark informed the Board that, for the second consecutive year, all Shore departments and programs united in their holiday charitable efforts for “Shore Shares at the Holidays”. This year Ms. Clark was happy to report that the program was able to help 40 families and 87 kids. Each family was able to pick out a few gifts for each member of the family, was given a meal bag from side dishes to dessert and a gift certificate to a local supermarket to complete the meal. We were also able to have the high schools students choose a gift for their siblings.</p>

VII.	<i>Personnel</i>	
	A.	<p>Grievance Hearing</p> <p>Ms. Clark indicated to the Board that the hearings have been postponed to a later date.</p>
		<p>Collective Bargaining Agreement Negotiations</p> <p>Ms. Pruitt made the motion to enter into Executive Session for the purpose of discussing the current status of negotiations. Ms. Sharkey seconded the motion.</p> <p>A roll call vote was taken:</p> <p>Chelsea Yes Everett Yes Malden Yes Medford Yes Revere Yes Winthrop Yes</p> <p>Motion passed unanimously.</p>
	C.	<p>Approve Hires and Terminations</p> <p>The Hires and Terminations report was presented. Ms. Pruitt made the motion to accept the report as presented. Mr. Klauder seconded the motion. Vote was unanimous.</p>

IX.	<i>Adjournment</i>	
		<p>Ms. Pruitt made the motion to adjourn the meeting. Ms. Cugno seconded the motion. Vote was unanimous.</p> <p>Meeting adjourned at 7:30</p>