

# Board of Directors

March 12, 2019  
General Session Minutes

## GENERAL BOARD MEETING

Date: March 12, 2019  
Start Time: 6:00PM  
End Time: 7:00 PM  
Location: Shore Educational Collaborative Board Room

## ATTENDEES

<u>Board of Directors</u>	<u>Shore Educational Collaborative</u>
Mr. Hernandez, Chelsea	Ms. Jacquelyn Clark, Executive Director
Mr. Ela, Everett	Mr. Robert Alconada, Assistant Executive Director
Ms. Beardsley, Malden	Mr. Sacco, Treasurer
Mr. Ruseau, Medford	Ms. Barbara Galatis, Clerk
Ms. Rizzo, Revere	
Ms. Morgante, Saugus	
Ms. Normand, Somerville	
Mr. Capobianco, Winthrop	
Mr. Greenspan, Counsel	

## AGENDA

The agenda for the meeting is as follows:

<b><i>I.</i></b>	<b><i>Call to Order</i></b>
	The meeting was called to order at 6:00 p.m. by Mr. Ela
	Roll call was taken by Ms. Galatis. There was a quorum present.
<b><i>II</i></b>	<b><i>Review and Approve December 11, 2018 minutes</i></b>
	Ms. Rizzo made the motion to accept the minutes from the meeting held on December 11, 2018, Mr. Hernandez seconded the motion. The vote was unanimous.

<b>III</b>	<i>Finance Report</i>			
A	<b>Treasurer's Report</b> Mr. Sacco reviewed the balance sheet and other financial documents with the Board. He informed the Board that Shore was in solid financial position at this time. Mr. Alconada indicated that Shore has had a positive balance since September and 90% of accounts are being paid in 60 days or less.			
B	December 2018			
	DATE	WARRANT #	TYPE	AMOUNT
	12/7/2018	19-32	Payroll	\$154,965.59
	12/14/2018	19-33	Accounts Payable	\$374,040.59
	12/14/2018	19-34	Payroll	\$186,267.99
	12/21/2018	19-35	Payroll	\$181,062.38
	12/21/2018	19-36	Accounts Payable	\$425,267.46
	12/21/2019	19-37	Payroll	\$156,624.65
	January 2019			
	DATE	WARRANT #	TYPE	AMOUNT
	1/4/2019	19-38	Payroll	\$153,437.55
	1/15/2019	19-39	Payroll	\$186,929.83
	1/15/2019	19-40	Accounts Payable	\$381,786.18
	1/18/2019	19-41	Payroll	\$158,114.00
	1/30/2019	19-42	Payroll	\$184,748.37
	1/31/19	19-43	Accounts Payable	\$418,193.01
	February 2019			
	DATE	WARRANT #	TYPE	AMOUNT
	2/1/2019	19-44	Payroll	\$158,484.36
	2/15/2019	19-45	Payroll	\$189,163.31
	2/15/2019	19-46	Accounts Payable	\$414,888.37
	2/15/2019	19-47	Payroll	\$157,509.70
	2/28/2019	19-48	Payroll	\$182,598.79
	2/28/2019	19-49	Accounts Payable	\$326,575.36
	Ms. Rizzo made the motion to accept the December, January, February warrants as presented, Mr. Hernandez seconded the motion. The vote was unanimous.			

<b>IV</b>	<i>Executive Director Report</i>			
A	<b>Enrollments</b> Ms. Clark informed the Board that Student Services has 196 which is in line with the enrollment this time last year. Adult Services has 353, which is a slight increase from last year at this time.			

B	<p><b>PARS OPEB Trust Investment Program</b></p> <p>Mr. Alconada reviewed a presentation prepared by PARS to inform the Board of the advantages to establishing an OPEB trust fund. This would be restricted for explicitly post-retirement benefits and managed by PARS.</p> <p>After some discussion and questions, Mr. Ruseau made the motion that is attached to these minutes and Ms. Normand seconded the motion.</p> <p>Roll call vote:</p> <p>Chelsea            Yes  Everett            Yes  Malden            Yes  Medford           Yes  Revere            Yes  Saugus            Yes  Somerville        Yes  Winthrop         Yes</p> <p>The vote was unanimous.</p> <p>Mr. Hernandez made the motion to fund the plan by the end of FY19 with an initial investment of \$100,000, and furthermore to budget and make an annual investment of \$100,000 moving forward.</p> <p>Roll call vote:</p> <p>Chelsea            Yes  Everett            Yes  Malden            Yes  Medford           Yes  Revere            Yes  Saugus            Yes  Somerville        Yes  Winthrop         Yes</p> <p>The vote was unanimous.</p>
C	<p><b>S2330 - Educational Collaboratives</b></p> <p>Ms. Clark informed the Board of a bill that made minor but beneficial revisions to the Collaborative legislation (Chapter 40, Section 4E). This was passed by the Massachusetts Legislature and signed by the Governor on December 31, 2018. Ms. Clark shared a copy of the bill with the group and discussed the changes.</p>

<b>V. Personnel</b>	
	<p>Ms. Normand made the motion to change the order of business to discuss and approve Hires and Terminations. Mr. Hernandez seconded the motion. The vote was unanimous.</p>

	<b>B.</b>	<p><b>Approve Hires and Terminations</b></p> <p>Ms. Clark presented the Hires and Terminations Report to the Board.</p> <p>Ms. Rizzo made the motion to accept the report as presented, Mr. Hernandez seconded the motion. The vote was unanimous.</p>																
	<b>A.</b>	<p><b>Executive Session-Status of Professional Unit CBA</b></p> <p>Mr. Ruseau made the motion to enter executive session for the purpose of discussing the Professional contract negotiations. Mr. Hernandez seconded the motion.</p> <p>Roll call vote:</p> <table> <tr><td>Chelsea</td><td>Yes</td></tr> <tr><td>Everett</td><td>Yes</td></tr> <tr><td>Malden</td><td>Yes</td></tr> <tr><td>Medford</td><td>Yes</td></tr> <tr><td>Revere</td><td>Yes</td></tr> <tr><td>Saugus</td><td>Yes</td></tr> <tr><td>Somerville</td><td>Yes</td></tr> <tr><td>Winthrop</td><td>Yes</td></tr> </table> <p>The vote was unanimous.</p>	Chelsea	Yes	Everett	Yes	Malden	Yes	Medford	Yes	Revere	Yes	Saugus	Yes	Somerville	Yes	Winthrop	Yes
Chelsea	Yes																	
Everett	Yes																	
Malden	Yes																	
Medford	Yes																	
Revere	Yes																	
Saugus	Yes																	
Somerville	Yes																	
Winthrop	Yes																	

<b>VII. Adjournment</b>	
	<p>Mr. Hernandez made the motion to adjourn the meeting, Mr. Ruseau seconded the motion. The vote was unanimous.</p> <p>Meeting adjourned at 7:00</p>