

Special Meeting of the Board of Directors

Meeting Minutes August 17, 2020

Date: August 17, 2020
 Start Time: 4:00M
 End Time: 5:15PM
 Location: Remote

ATTENDEES

<u>Board of Directors</u>	<u>Shore Educational Collaborative</u>
Mr. Wilson, Chelsea	Ms. Jacquelyn Clark, Executive Director
Ms. Cardello, Everett	Mr. Gene LaCava, COO/CIO
Ms. Luong, Malden	Ms. Kristin Shaver, Director of Finance and Administration
Mr. Ruseau, Chair, Medford	Mr. Ela, Treasurer
Ms. Rizzo, Revere	
Ms. Normand, Vice Chair, Somerville	
Mr. Capabianco, Winthrop	
Mr. Greenspan, Board Counsel	

AGENDA

The agenda for the meeting is as follows:

<i>I.</i>	<i>Call to Order</i>
	Due to the COVID-19 Public Health Emergency a remote meeting was called to order at 4:00 p.m. by Mr. Ruseau
	Roll call taken by Mr. LaCava. There was a quorum present.

<i>II.</i>	<i>General Financial Position</i>
	<p>Since the fiscal year just ended, there are no monthly financial statements to present. However, Ms. Clark presented to the Board the overall financial/cash position. At this time, Shore continues to be in a strong cash position, even with the PPE and technology expenditures required.</p> <p>Ms. Clark informed the Board that 42 Adult Services staff had been laid off last week as a result of funding sources' (MassHealth and DDS) discontinuation of retainer payments. During the months of April through July 30, both state agencies paid day services programs who were providing remote services that met certain criteria. From August 1 moving forward, remote services will be reimbursed on a "fee for service" basis, up to a limited number of units. This will significantly decrease Shore's Adult Services' revenue and as a result, unfortunately, deep cuts to personnel had to be made. Approximately half of the Adult Services workforce had to be reduced.</p>

<p>III.</p>	<p>Shore Re-Opening Plan</p> <p>Ms. Clark presented a revised version of the plan the Board reviewed at last week’s meeting. This plan reflects the community-level DPH data that DESE has asked districts/collaboratives to use in determining the learning model. Chelsea, Revere, and Everett have all been identified as “red” communities in terms of COVID-19 cases and percentage of positive tested cases, and these communities comprise the majority of Shore’s enrolled students. Therefore, rather than a fully in-person model, Ms. Clark has proposed a phased in-person school opening, with the highest of Shore’s high need students returning. The phases generally open for 1:1 direct, clinical services; followed by PreK - Gr 3 classrooms; Gr 4- 5; all other primarily autism classrooms; middle and high classrooms; post-secondary and students with multiple disabilities/medical complexities.</p> <p>Ms. Clark has reached out to the Chelsea Board of Health and to the Special Ed staff at DESE to get further information and recommendations. In the case of the DESE guidance, recommendations are made to provide remote instruction and services for red communities while also prioritizing high needs students for in-person instruction and services. In Shore’s case, both the public health criteria are met and all students belong to one or more of the high need criteria.</p> <p>The Board asked questions and discussed the phased in plan to return at length. When there were no further questions, Ms. Rizzo made the motion to accept the August 17 version of the Shore Re-opening Plan. Ms. Cardello seconded the motion. Mr. Ruseau asked for a roll call vote.</p> <p>Mr. Wilson - Yes Ms. Cardello - Yes Ms. Luong - Yes Mr. Ruseau - Yes Ms. Rizzo - Yes Ms. Normand - Yes Mr. Capobianco - Yes</p>
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<p>IV.</p>	<p><i>Corporate Authority</i></p>
	<p>Ms. Clark asked the Board to designate Ms. Shaver corporate authority to sign contracts and checks on behalf of the Board. Mr. Ruseau made the motion to authorize Ms. Shaver to enter into contracts and sign checks on behalf of the Board. Ms. Rizzo seconded. Vote was unanimous.</p>

<p>IV.</p>	<p><i>Corporate Authority</i></p>
	<p>Ms. Cardello made a motion to adjourn the meeting, Ms. Rizzo seconded the motion. Vote was unanimous. Meeting adjourned at 5:15.</p>
